CAMERON COUNTY CONSERVATION DISTRICT

BOARD of DIRECTORS MEETING MINUTES

JANUARY 10, 2022

**In Attendance – Directors:** Mark Johnson, Steve Zoschg, Paul Lyon, Lori Reed,

 Marsha Hendrickson, Dave Gelnett, Kirk Bainey

 **Associate Directors:** None

 **Staff:** Todd Deluccia, Jim Zoschg Jr., Jon-Marc Burdick

 **Agency Reps.:** Darrell Miller, WCO, PF&BC

 **Guests:** None

**Call to Order:** The meeting is called to order by Chairman Mark Johnson at 4:32 PM in the Cameron County Conservation District office.

 **Oath to New Directors:** The Conservation District Directors’ oath is given by County Commissioner Lori Reed to new director Dave Gelnett and renewing director Kirk Bainey.

**Introduction of Guests & Comments:** Mark introduces Cameron County’s new Waterways Conservation Officer Darrell Miller. Darrell briefs the group about his background.

**Election of Officers:** Steve Zoschg has consented to be the Board’s Treasurer. The slate of nominees for officer positions is as follows: Chairman – Mark Johnson, Vice Chairman – Paul Lyon, Secretary – Kirk Bainey, Treasurer – Steve Zoschg. There being no other nominations, Lori makes a motion to accept the slate of nominees as officers to the Board of Directors. Mark seconds the motion and it passes unanimously.

**December 2021 Minutes:** Paulmakes a motion to accept the minutes, Steve seconds, and the motion carries unanimously**.**

**Treasurer's Report:**  Lori makes a motion to accept the report, Paul seconds, and the report is accepted unanimously.

**Bills to be Paid:** Paul makes a motion to pay the bills, Steve seconds, and the motion carries unanimously.

**District Manager’s Report:** Wayne Twp. in Clinton Co. is willing to rent their modified log skidder to be used by the CCCD to apply lime, at a rate of 5 tons / acre, in the Hunts Run headwaters area. The cost of the project will be ~ $15,000. An operator will be required. This 1st phase, liming, should raise the soil’s pH into the 5’s and prepare it for the planting phase. Lori makes a motion to accept the report, Steve seconds, and the report is accepted unanimously.

**Conservation Resource Technician Report:**  Arc GIS Online can be accessed by any computer, even remotely, as long as it is linked to an account. An account costs $90 per year versus the current system which is $300 per year. Paul makes a motion to accept the report, Marsha seconds, and the report is accepted unanimously.

**Watershed Technician’s Report:** Steve makes a motion to accept the report, Paul seconds, and the report is accepted unanimously.

**Administrative Assistant Report:** Stevemakes a motion to accept the report, Lori seconds, and the report is accepted unanimously.

**QAB / Dirt & Gravel:** The Annual Summary Report is coming due. Todd will be in touch with the townships about potential new projects. WCO Miller will have a position on the QAB.

**Agency Reports:** PF&BC (Darrell): Stocking lists are being prepared and records reviewed. Familiarization of his new district is ongoing. The commission has released a new app, PAAIS.

DEP (Todd): The Chapter 102 PAG-01 permit is not to be used for HQ or EV waterways. Only digital Chapter 105 applications will be accepted at some time this year. Abandoned mine drainage mitigation will qualify for the SRBC’s new grant program based on their 2020 Consumptive Use Mitigation Policy. The CCCD may be able to utilize this funding source.

**OLD BUSINESS:** First Aid Kit: The staff needs a field kit and checked into employing a service, Cintas, for purchasing one. Their kit costs $200 plus $9.95 for each inspection of the kit and then additional costs of replacement items. A more comprehensive kit can be purchased for $650 and the staff can monitor it for replacement of items. A smaller kit is also needed for the office and to take on public outreach field trips. A suitable office kit can be had for $100 to $200. Paul makes a motion to purchase 2 first aid kits, one for field work and one for the office, at a total cost not to exceed $1000.00. Lori seconds the motion and it passes unanimously.

**NEW BUSINESS:** Keystone Coldwater Conference – Watershed Specialist and District Manager to Attend: The conference is 1 day and costs $80 / person. Lori makes a motion to allot $160.00 for Todd and Jon-Marc to attend the Keystone Coldwater Conference. Marsha seconds the motion and it passes unanimously.

Staff Apparel: New T-shirts and sweatshirts are needed. The 2022 budget includes $1000 for such items. Half that amount should cover the purchase for now. Steve makes a motion to allot not more than $500.00 for staff apparel, Paul seconds, and the motion passes unanimously.

Ag Producers’ Meeting: The in-person meeting is scheduled for 23 February from 5 PM to about

8 PM at the fire hall. Pesticide credits will be available. Invitations will be sent. Hall rental will be $100 which includes a $25 refundable deposit. Meals will be included at a cost of ~$250, depending on the number of attendees. Steve makes a motion to allot no more than $500.00 to conduct the Ag Producers’ Meeting, Paul seconds, and the motion passes unanimously.

2022 Budget: Due by 31 March, the proposed budget is reviewed by Todd. Steve makes a motion to approve the budget, as proposed, Paul seconds, and the budget is approved unanimously.

**GOOD OF THE ORDER:** The staff and board members introduce themselves to WCO Miller.

**ADJOURNMENT:** Steve makes a motion to adjourn, Lori seconds, and the motion carries unanimously. The meeting adjourns at 5:43 PM. The next meeting will be Monday, 14 February 2022 at 4:30 PM in the CCCD office.

 Kirk Bainey, Secretary