



Cameron County Conservation District Board of Directors Meeting

Date: June 9, 2025

TIME: 4:30 P.M.

PLACE: Conservation District Office

CALL IN NUMBER 814-486-9313 Password: 272727

AGENDA

Call to Order

Introduction of Guests & Comments

Minutes of May Meeting

Treasurer's Report

Bills to be Paid

District Managers Report

Conservation Resource Technician Report

Watershed Technician Report

Administrative Assistant/Educator Report

Agency Reports

OLD BUSINESS

- None

NEW BUSINESS

- **Storage Shed**
 - Purchase additional storage shelving and work bench materials
 - Purchase tools to have on site
- **July Meeting**
 - Picnic

GOOD OF THE ORDER

ADJOURN

**CAMERON COUNTY CONSERVATION DISTRICT
BOARD of DIRECTORS MEETING MINUTES
MAY 12, 2025**

In Attendance – Directors: Mark Johnson, Paul Lyon, Steve Zoschg, Marsha Hendrickson,
Dave Gelnett, Kirk Bainey

Associate Directors: None

Staff: Todd Deluccia, Jim Zoschg Jr., Jenn Dixon

Agency Reps.: Amanda Murdock (NRCS), Rachel Fish (DEP)*

Guests: None

*Via Teleconference Call

Call to Order: The meeting is called to order by Chairman Mark Johnson at 4:30 PM in the Cameron County Conservation District office.

April Minutes: Paul makes a motion to accept the minutes, Steve seconds, and the motion carries unanimously.

Treasurer's Report: Steve makes a motion to accept the report, Paul seconds, and the report is accepted unanimously.

Bills to be Paid: The first four entries (Cameron Co. Gen'l. Fund) will be paid upon reimbursement from the state. Paul makes a motion to pay the bills, Marsha seconds, and the motion carries unanimously.

District Manager's Report: Marsha makes a motion to accept the report, Steve seconds, and the report is accepted unanimously.

Conservation Resource Technician Report: SPEED (Streamlined Permits for Expansion and Economic Development) expedites the permitting process using selected engineering consultants. Paul makes a motion to accept the report, Marsha seconds, and the report is accepted unanimously.

Watershed Technician's Report: Marsha makes a motion to accept the report, Paul seconds, and the report is accepted unanimously.

Administrative Assistant / Environmental Education Report: The state Envirothon competition in Johnstown will be a 2-day event. Steve makes a motion to accept the report, Marsha seconds, and the report is accepted unanimously.

Agency Reports: DEP (Rachel): Relevant "Field Rep Talking Points" were emphasized with the Growing Greener grants, manure management plans and management module, TAP, and the Chapter 105 SPEED update (next consultant list will be released in June) being highlighted. NRCS (Amanda): The Coudersport office is fully staffed but the Dubois office has been downsized. The CSP and AMA programs are still in operation. IRA monies have been paused.

EQIP is done for the year. There have been more forestry projects than typical. CSP has had 90 applications with 5 being funded for next year.

OLD BUSINESS: None

NEW BUSINESS: Watershed Specialist Grant Renewal: The \$50,250 grant, if renewed, covers most of the WS's wages with the remainder coming from CDFAP. Steve makes a motion to renew the \$50,250.00 grant for the Watershed Specialist's wages, Paul seconds, and the motion passes unanimously.

ACAP Project Approval: As of 12 May 2025, \$257,008.68 in ACAP funding has paid for or is committed to 4 projects. There is \$42,991.32 of remaining Federal ACAP funds and \$300,000 of FY 2024-2025 funds from the state budget for a total of \$342,991.32 of available ACAP funding. An ACAP grant of \$110,000 has been requested for partial funding of a project on the Nelson farm with the needed remaining \$23,619 coming from an EQIP grant. The \$110K has been approved and is recommended to the CCCD Board of Directors. Paul makes a motion to fund the Nelson project with the \$110,000.00 ACAP grant, Marsha seconds, and the motion passes unanimously.

GOOD OF THE ORDER: The 3rd grade recycling poster contest entries have been posted on the CD Facebook page. No scholarship applications have yet been received with a 23 May deadline looming. Our very own Todd Deluccia has once again received the Conservationist of the Year for the PA Wilds award. Kudos.

ADJOURNMENT: Steve makes a motion to adjourn, Marsha seconds, and the motion carries unanimously. The meeting adjourns at 5:03 PM. The next meeting will be Monday, 09 June 2025 at 4:30 PM in the CCCD office.

Kirk Bainey, Secretary

Cameron County Conservation Treasurer's Report May 2025

| | Date | Num | Name | Memo/Description | Deposit | Checks | Balance |
|----------------------------|-------------------|------------|---|-------------------------|---------------------|---------------------|------------|
| 1000 Checking-Northwest | Beginning Balance | | | | | | 212,666.96 |
| | 05/12/2025 | 04-25 | Marco (Copies Lease) | Monthly Lease Billing | | 188.86 | 212,478.10 |
| | 05/13/2025 | 4422 | Erie Insurance | Q610399969 | | 1,245.00 | 211,233.10 |
| | 05/13/2025 | 4423 | Jim Zoschg | CRT 25-04 Expenses | | 380.10 | 210,853.00 |
| | 05/13/2025 | 4424 | Visa- Jim | Prev. Approved Expenses | | 517.69 | 210,335.31 |
| | 05/13/2025 | 4425 | Keystone Diversified Pipe Supply, Inc | Prev. Approved Expenses | | 15.20 | 210,320.11 |
| | 05/13/2025 | 4426 | Hugh Water Supply | Monthly Billing | | 20.25 | 210,299.86 |
| | 05/13/2025 | 4427 | Jenn Dixon | AA 25-04 Expenses | | 49.00 | 210,250.86 |
| | 05/13/2025 | 4428 | Judd A Schager, CPA | Monthly Billing | | 360.00 | 209,890.86 |
| | 05/13/2025 | 4429 | VISA - Todd | Prev. Approved Expenses | | 78.50 | 209,812.36 |
| | 05/13/2025 | 4430 | VISA Jenn | Prev. Approved Expenses | | 7.36 | 209,805.00 |
| | 05/13/2025 | 4431 | Way Office | Prev. Approved Expenses | | 110.22 | 209,694.78 |
| | 05/13/2025 | 4432 | Todd Deluccia | DM 25-04 Expenses | | 131.60 | 209,563.18 |
| | 05/13/2025 | 4433 | Zito Business - Commercial Services Billi | Monthly Billing | | 315.75 | 209,247.43 |
| | 05/13/2025 | 4434 | Jon-Marc Burdick | WS 25-04 Expenses | | 73.50 | 209,173.93 |
| | 05/13/2025 | 4435 | Cameron County General Fund | Prev. Approved Expenses | | 62,267.42 | 146,906.51 |
| | 05/19/2025 | 1905915331 | Dept. of Ag. | ACT 1st QTR 2025 | 10,861.31 | | 157,767.82 |
| | 05/27/2025 | 1905918413 | Dept. of Enviro Prot. (DEP) | CDFAP 1ST QTR 2025 | 40,298.00 | | 198,065.82 |
| | | | | | \$ 51,159.31 | \$ 65,760.45 | |
| 1102 PUC-Northwest | Beginning Balance | | | | | | 66,649.15 |
| | 05/30/2025 | INTEREST | | Interest Earned | 0.57 | | 66,649.72 |
| | | | | | \$ | 0.57 | |
| 1103 Clean Water-Northwest | Beginning Balance | | | | | | 35,751.05 |

| | | | | | | |
|----------------------|--------------------------|----------|--|------------------------|--------------------|-------------------|
| 1106 DGR-Citizens | 05/02/2025 | INTEREST | William A Burch & Associates Property & Engineering Surveys | GP3 & GP5 | 600.00 | 36,351.05 |
| | 05/19/2025 | | | | 1,500.00 | 37,851.05 |
| | 05/30/2025 | | | | 0.31 | 37,851.36 |
| | | | | | \$ 2,100.31 | |
| 1109 Petty Cash | Beginning Balance | INTEREST | | Interest Earned | 3.21 | 75,731.68 |
| | 05/30/2025 | | | | \$ 3.21 | 75,734.89 |
| 1109 Petty Cash | Beginning Balance | 25 | | Zoning Permit New Shed | | 50.00 |
| | 05/21/2025 | | | | 50.00 | 0.00 |
| | | | | | \$ 50.00 | |
| 1110 LVR - Citizens | Beginning Balance | INTEREST | | Interest Earned | 9.65 | 56,823.84 |
| | 05/30/2025 | | | | \$ 9.65 | 56,833.49 |
| 1111 ACAP- Northwest | Beginning Balance | INTEREST | | Interest Earned | 2.55 | 300,085.63 |
| | 05/30/2025 | | | | \$ 2.55 | 300,088.18 |
| | | | | | | |
| 1112 PLGIT/ PRIME | Beginning Balance | INTEREST | | Interest Earned | 124.34 | 33,446.72 |
| | 05/30/2025 | | | | \$ 124.34 | 33,571.06 |

Cameron County Conservation

Unpaid Bills

As of June 30, 2025

| Date | Vendor | Memo/Description | Open Balance |
|------------|---|-----------------------------------|----------------------|
| 05/27/2025 | Cameron County Fair Association | Fair 2025 Donation | 500.00 |
| 05/31/2025 | Hugh Water Supply | Hugh- Monthly Billing | 20.25 |
| 05/31/2025 | Jim Zoschg | CRT 05-25 Expenses | 79.10 |
| 05/01/2025 | Judd A Schager, CPA | QB Monthly Billing | 360.00 |
| 05/16/2025 | Marco (Copies Lease) | Copier Lease | 194.86 |
| 05/05/2025 | North Point Contracting | MayH10 Intake Repair | 735.87 |
| 05/05/2025 | North Point Contracting | New Storage Shed Pad | 1,339.85 |
| 05/31/2025 | Petty Cash | Petty Cash Renewal- zoning permit | 50.00 |
| 05/23/2025 | Robyn Dixon | 2025 Scholarship award | 2,000.00 |
| 05/31/2025 | Todd Deluccia | DM 05-25 Expenses | 92.40 |
| 05/28/2025 | VISA - Jon Marc | Tactacam yearly fee camera 2 | 120.00 |
| 05/28/2025 | VISA - Jon Marc | Tactacam yearly fee camera 1 | 120.00 |
| 05/28/2025 | VISA - Jon Marc | Tactacam Fees Security Camera | 9.00 |
| 05/14/2025 | VISA - Todd | DG- Trout Release Lunch | 34.52 |
| 05/14/2025 | VISA - Todd | Foxs- Trout Release Lunch | 75.71 |
| 05/21/2025 | VISA - Todd | Amazon- Security Camera | 509.57 |
| 05/21/2025 | VISA - Todd | Amazon- Tweezers | 16.98 |
| 05/19/2025 | VISA - Todd | Waterproof Case | 34.39 |
| 05/09/2025 | VISA Jenn | DG- Enviroscope Supplies | 4.91 |
| 05/20/2025 | VISA Jenn | Twisted Sisters- Poster Contest | 25.00 |
| 05/13/2025 | VISA Jenn | Twisted Sisters- Poster Contest | 45.00 |
| 05/31/2025 | Zito Business - Commercial Services Billi | Phone/Internet | 315.75 |
| | | | \$ 314,933.00 |

Previously Approved - Pending Reimbursement

| | | | |
|------------|-----------------------------|------------------------|-----------|
| 12/31/2021 | Cameron County General Fund | CRT 2021 4th Qtr Wages | 10.00 |
| 03/31/2025 | Cameron County General Fund | CRT 1st Qtr 2025 | 17,538.05 |
| 03/31/2025 | Cameron County General Fund | AA1st Qtr 2025 | 17,395.41 |
| 03/31/2025 | Cameron County General Fund | WS1st Qtr 2025 | 17,494.41 |
| 03/31/2025 | Cameron County General Fund | DM 1st Qtr 2025 | 22,587.89 |

Previously Approved - Pending Project Completion

| | | | |
|------------|---------------------------------|---|-----------|
| 08/12/2024 | Creekside Concrete Construction | Creekside Concrete -Nelson Manure Stacking Pad | 84,720.00 |
| 06/30/2019 | Gibson Township | Gibson001-06/30/2018-023-01 (Nanny Run 1/2 pmt) | 5,203.08 |
| 10/12/2023 | Grove Township | NEW PROJECT 50% GROVE TWP- JERICO RD | 18,872.00 |
| 07/14/2020 | Lumber Township | Lumber Hunts Run | 44,654.00 |
| 06/13/2023 | Lumber Township | Sterling Run Lumber Twp LVR | 14,390.00 |
| 10/12/2023 | Shippen Township DGR | 4 MILE, Shippen Twp LVR 50% | 17,950.00 |
| 01/26/2025 | Solveson Contracting | Fin 74 | 47,435.00 |

May District Manager Report

Things are starting to ramp up for summer projects. The weather is slowing things down a little bit but we have lots planned for 2025

Jon Marc and I worked with Bob Dill to do survey work for the Hunts Run AOP projects this. We surveyed Deloy Hollow and Moore Draft. This will be used for final design and permitting of the projects. I have taken some of the preliminary data given to me by Bob and have for the most part have final design done. These plans will go into the GP-11 permit applications. Both of these crossings will be remedied via bottomless arch culverts. Jon Marc and I also met with Eli Long from Western PA Conservancy to do some rudimentary survey work with the Moasure equipment we purchased. The 2 pipes in Grindstone Hollow are just being removed. So less survey work is needed. We will have to rebuild grade controls once pipes are removed. The Nanny Run GP-11 is completed for Gibson Township's LVR project. We will be submitting to DEP shortly. Stream habitat projects are all lined up as well for the most part permits are submitted and its just a matter of getting things scheduled. We have several this summer in Portage, North Creek, and West Creek.

We held the Trout Release Day up at Sizerville State Park. The weather cooperated and everything went well. Staff participated in many other educational programs through the month as well.

The scholarship applications were due on May 23rd. We only received one application from Robyn Dixon. She was awarded the \$2000 scholarship by Jenn at the awards ceremony at the School.

The 24 audit will be started soon. I have put together all necessary files for the auditor. Once they begin it is usually completed within a few weeks.

Jon Marc, Jim and I met with the committee from the County to look at potential wind and solar ordinances. We are nearing a completed product. Tommy Tompkins is putting together a draft for everyone to review one last time before it goes through the procedures necessary.

Had several routine meetings for the month including department head, PACD Managers meeting. Headwaters RC&D new board met as well to give final approval to Round 18 Sinnemahoning Grants.

Todd Deluccia
District Manager

May 2025 Monthly Report
Conservation Resource Technician Report

During the month of May I helped Brenda Williams complete a manure management plan and submitted that and the Ag Conservation Plan developed by the NRCS Coudersport Office Staff to Practice Keeper. This was a requirement for the Technical Assistance Grant that we received for designing best management practices for Brenda's farm. I also worked with Toby Nelson to finalize his ACAP grant, which we approved at the April Board Meeting.

On May 27 Jenn and I helped the maintenance staff plant fruit trees at the High School as part of the school's outdoor learning program. We helped plant peach, cherry, plum, apple, pear and chestnut trees, as well as blueberry bushes and grape vines. Students from Theresa Zoschg's science classes also helped with the planting. On May 28 I met with Rod Dagenhart and friends of his to plant 240 tree seedlings on his property in the headwaters of Hunts Run. This property is located in the headwaters of Hunts Run where Hunts Run splits into several tributaries. This is where we conducted the liming project in 2022. Water temperatures along this stretch of Hunts Run often exceed the threshold for trout in the summer due to little shade. The soil pH and Ca:Al ratio were prohibitive for the growth of most tree species prior to the liming. Most of the seedlings that we planted were obtained through the Keystone 10 Million Trees Program. The majority were container evergreen species, although we also planted container 25 smooth alders and about fifteen bareroot shagbark hickory and red oak seedlings. Tubes were placed on the hardwood tree species. This planting was a continuation of the riparian plantings that we have conducted here the past few years.

On May 14 I helped at the Trout Release Day at Sizerville State Park. I led the groups of fourth graders on a hike along the Bottomlands and Sizerville Snowmobile Trails. We identified different things of interest including wildflowers, trees, birches growing and that have grown on "nurse logs," salamanders and millipedes.

On May 15 I helped with the fishing station at the CCOYA-led field trip for St. Marys School District first graders at the Andrews Farm.

During the month of May I conducted one follow-up inspection of the VM71D pipeline work for NFG's NPDES permit. There were no erosion issues observed. The site has vegetated nicely since it was seeded at the end of last summer. However, there are a few small areas lacking sufficient growth for closing out the permit. After the inspection, NFG reseeded these areas. I also offered technical assistance to one individual under the Chapter 102 program this past month.

During the month I reviewed and acknowledged two Chapter 105 permits. One was a GP 3 for streambank stabilization in Sterling Run and the other was a GP 5 e-permit for replacing a gas distribution line along South Mountain Road.

Sincerely,

Jim Zoschg, Jr.

May 2025 Watershed Technician Report

With it being the end of the school year we spent a lot of time doing educational events. First, we went up to Sizerville and set up the water table for the career day. On the career day we did a hand full of high school groups from not only Cameron County but Austin as well. Next, we went up to the Andrews farm to do an educational program for Ridgeway 2nd grade. At this event I did a trapping program and then helped with the fishing as well. Jenn and I also did a program for Smethport Elementary School. Here we did Pre K though 6th grade. Jenn did the Enviroscope and I brought in a bunch of snakes, turtles, salamanders, frogs, and toads and did a presentation on some of the reptiles and amphibians around the area. We also had our annual trout release day for third grade at Sizerville State Park. For this program we had a hand full of events with me doing a macro invertebrate program and search. Finally, we did a macro invertebrate program for the environmental biology classes at the high school. Here we went to the pavilion at the Dubler Trail and looked for bugs on the Driftwood Branch.

This summer we have a couple of AOP projects on the agenda and in preparation for the permit we had to do a survey of the stream to include in the permit. While doing this we map the location that we are doing using surveying equipment with Bob Dill and we do the length and width of the stream above and below the current crossing and we also mark all the grade controls that are currently in the stream. After completion it shows us where and how big the grade controls will be before, in, and after the new pipe we will be installing. We did this for Deloy Hollow and Moore Draft both of these are up Hunts Run Road.

WPC is doing a restoration project with Grindstone Hollow with the grant they received last year. To do the Long Pro on this stream we used our Moisure measuring tool to try and see the grade controls and the fall of the stream. Unfortunately the system didn't work as we had hoped because the tool is meant to be on the ground and not up in the air the way that we had tried to use it as. We bought a new water proof box so we can attach it to the rod so we can place it in the water on the ground where it's supposed to be.

Jon-Marc Burdick

Watershed Technician

Administrative Assistant/Environmental Education Report – May 2025

May was quite a busy month with several field trips scheduled. I started this month off with Jon-Marc as we presented the water table at Rotary Days in Sizerville. High School students in ninth grade from Cameron County and Austin Area School Districts spent the day rotating from station to station learning about the work we do throughout the district and other conservation organizations.

On May 7th I presented the Enviroscope to the students from Ridgway Elementary School at Andrews Farm. This field trip has turned into an annual trip to Andrews Farm, where the teachers have requested the Enviroscope to be presented. I would go on to present the Enviroscope three more times with the addition of St. Marys Public and Elk County Catholic Elementary schools added to the Andrews Farm visit list for 2025. With the Kinzua Bridge down for maintenance, the two schools brought their classes to Emporium this year. I would finish my Enviroscope teaches with our annual trip to Andrews Farm with the Woodland Elementary School second graders. Although their trip got cut short due to thunderstorms, we managed to get one rotation in on the day. I have already planned a presentation with the class next year with the Enviroscope when I meet with them monthly to teach cold water education in the Trout in the Classroom program.

May also brings the Trout Release Day field trip for our third-grade students at Woodland Elementary. The day started out with the release of their raised trout and then quickly picked up with station rotations of environmental learning. The students would spend the day learning Amphibians with Alyson Rotello from Sizerville State Park, Turkey with CCOYA's Taylor Gillette, Outdoor Survival with Vince Hornung and Skip McManigle from Mountaineer Search and Rescue, Hiking and plant identification with the Districts Jim Zoschg Jr., and Macros with the Districts Jon-Marc Burdick. We ended the day with a question-and-answer session with PA Fish and Boat's Darryl Miller. We also presented winners of our Recycling in Cameron County Poster Contest: first place was Ryder Andrus, second place was Bentlee Dixon, and third place was Lyncoln Foley.

Field trips were not the only places I got to present to. I did get the opportunity to present to the Northern Tier IU9 students. I held two presentations where we discussed worms and the benefits they have in our ecosystem. After a brief talk, I brought along some live worms the students got to get up close with and look at through magnifying glasses. This is a favorite each year with the class as they love to hold worms.

The rest of the month was spent on normal office work and prepping for the upcoming summer activities including our annual Conservation Camp.

Jennifer Dixon

Admin. Asst/Environmental Ed.

June 2025 DEP Conservation District Field Rep Talking Points

Larson Design Group - Technical Assistance Program Round to Open June 30

The next Technical Assistance Program (TAP) application round will be open from June 30 - August 15, 2025. All County Conservation Districts (CCDs) within the Chesapeake Bay Watershed will be eligible to apply. Projects must be located within the Chesapeake Bay Watershed and within a Most Effective Basin. Larson Design Group, Inc. (LDG) will continue to provide technical services for projects focusing on nutrient and sediment reduction. Examples of services that can be provided through the program include permitting, site survey, inventory and evaluation, project engineering and design, construction inspection, and project coordination. LDG will share additional TAP information with eligible CCDs via email as needed.

It is recommended that interested CCDs review all application instructions carefully prior to completing the application as several project eligibility parameters have changed.

An Information Webinar will be held on June 26th, 2025, at 1:00pm to provide more details regarding this TAP application round.

For more information, please contact Tammy Piper at tapiper@pa.gov

MMP Nutrient Balance Sheet Posted to PSU Nutrient Management Program Website

DEP has collaborated with staff from PSU's Nutrient Management Program to develop a Nutrient Balance Sheet (NBS) spreadsheet and NBS Word document that is intended to be used in the development of Manure Management Plans. The 2024 revisions to *Land Application of Manure* were expected to result in an increased use of Nutrient Balance Sheets for Manure Management Plans. Last year we had received feedback from Conservation District staff at the Regional Roundtables that the Act 38 NBS spreadsheets were lacking information related to MMPs. The project originally started to add the MMP requirements to the spreadsheet, but we quickly determined that it would create too much clutter within the spreadsheet.

The new MMP NBS spreadsheet performs the same calculations as the Act 38 spreadsheet, but some changes have been made to the formats to reflect the requirements of the Manure Management Plan Workbook format. We wanted something that could be printed and directly inserted into the MMP Workbook after the plan developer was finished. With the changes, the NBS Summary and Winter Application printouts will contain all of the information that is required for those worksheets in the MMP workbook. The plan developer will not need to do extra work to copy the information into the workbooks because it will all be on the printouts. With this new spreadsheet, any MMP plan reviewer will have all of the required information in one place when they are going through the plan. This should help to reduce the time it takes to review MMP's that have Nutrient Balance Sheets.

We will be utilizing the Act 38 certification program lists to help get the information to plan writers. The documents will be located at the PSU Nutrient Management Program Website <https://extension.psu.edu/programs/nutrient-management/manure/mmp-excel-nutrient-balance-sheet-nbs-and-user-guide>. We also linked this website to our MMP Course on Clean Water Academy. The contact information tab was updated in the new spreadsheet, but if you have questions about the new MMP NBS documents, please contact Nathan Radabaugh at Nradabaugh@pa.gov or by phone at 717-772-5698.

Chapter 105 Program

Chapter 105 SPEED Update – DEP has received bids from 28 firms resulting in the review of 135 individuals to be a possible Qualified Professional (QP) under the Chapter 105 SPEED Program for Individual Water Obstruction and Encroachment permits. All of the 28 current bids have been reviewed with 24 firms having at least one QP. Those 24 firms yielded 93 QPs with 42 individuals not meeting the requirements. DEP continues to present the SPEED Program at stakeholder and partner meetings, conferences, and trainings. DEP also continues with routine updates to partners and stakeholders. The SOP and training plan for Chapter 105 SPEED QPs are complete and available on the Clean Water Academy.

Basic Hydric Soils Workshop - The U.S. Army Corps of Engineers and Natural Resource Conservation Service are hosting a training on Basic Hydric Soils at Raystown Lake, **August 6-7, 2025**.

This workshop is available, free of charge, to Federal, State and County personnel who work directly or peripherally with projects involving state and federal wetland programs in Pennsylvania. This workshop will focus on providing the novice with the basics of wetland identification using the referenced documents. Participants will be instructed on the basics of wetland science and the identification of hydric soil indicators.

This workshop will be limited to approximately 30 participants. A waiting list will be maintained in the event cancellations occur. To register for this training, please complete the attached registration link. A waiting list will be maintained by Tyson Myers, USDA Natural Resources Conservation Service, tyson.myers@usda.gov.

You can sign up for the course at: <https://forms.office.com/g/Cp50izHZYs>. We believe they will require attendees to take pre-requisite trainings on Soils and Hydric Soils that are available on the Clean Water Academy ~~prior to attending~~.

Chapter 102 Program

SPEED – DEP has received bids from 41 firms resulting in the review of 138 individuals to be a possible Qualified Professional (QP) under the Chapter 102 SPEED Program. 107 individuals were deemed to be qualified, and DEP is currently executing contracts. DEP has established a QP training plan and SOP that is available in Clean Water Academy and will continue to provide regular updates via meetings or email. DEP now expects to start accepting all Chapter 102 permit types under SPEED simultaneously, once contract execution is complete.

Chapter 102 Documents - Use of version 1.1 of the MRC Spreadsheet goes into effect on June 8, 2025. All new submissions requiring the use of this Spreadsheet (rather than the MRC Simplified Design Spreadsheet) should now include version 1.1.

The PCSM Module 2 was recently updated (revision date 4/2025). The PCSM SCM Inventory section was updated by including columns regarding infiltration-based SCMs, and a new table was added to collect SCM-specific infiltration testing information. The Other Information section was also updated to include more specifics regarding the need for a thermal impacts analysis. Applicants will be required to begin using this further-revised Module 2 by August 1, 2025. Applications/NOIs received before then may continue to use the old version.

Chapter 102 documents and forms are regularly maintained. If updates are minor in nature, such as correcting a broken link, notifications of these updates will not be sent out. Unless there is a specific date given (such as above) it is permissible to accept older versions of 102 permit documents for up to six (6) months from the latest revision date on the document.

Chapter 102 Training

2025 Chapter 102 New Hire Small Group Training – Participants must complete the Chapter 102 Level 1 Training Program before registering. It is also recommended to review the specific E&S Manual chapters prior to attending the trainings. Registration is available through Clean Water Academy. Limited to the first 20 people who register.

Channels Trainings

June 17, 2025, 9:00 am – 12:00 pm

September 9, 2025, 9:00 am – 12:00 pm

December 9, 2025, 9:00 am – 12:00 pm

In-Person Regional E&S Training – BCW continues to offer six in-person E&S technical training sessions throughout 2025. Participation will be limited to allow adequate training, with newer District staff given priority. Districts are encouraged to bookmark the dates below; invitations and registration information will be sent as the events get closer:

Northcentral: August 20th (Registration closes July 31st)

Southeast: September 17th

Southwest: October 22nd

Webinars – BCW will continue to hold topic-based webinars throughout 2025. Meeting invitations will be emailed out as early as possible to allow staff to schedule around them. Most webinars will either be recorded or converted into a Clean Water Academy lesson, but District staff are strongly encouraged to attend live. Doing so allows staff to actively ask questions that may help not just them but others on the call, and also ensures everyone is up to date with the 102 Program.

Clean Water Academy

Course: Qualified Visual Site Inspector - Classroom Training Resources for Conservation District Use

This course page contains "Articulate published Word Documents" and "Unrestricted Articulate training lessons" associated with each course in the Qualified Visual Site Inspector Training Program.

In advance of the classroom training CD staff are encouraged to download the word documents associated with each lesson, study them and use them to prepare. The Articulate files can be freely navigated. Staff can use the audio on the slides or mute the speakers and speak or narrate themselves.

By December 8, 2025, qualified personnel must conduct site inspections and complete Visual Site Inspection Reports. Inspectors must be trained and experienced in the construction, function, and maintenance of E&S and PCSM BMPs, and be familiar with the project's E&S and PCSM Plans. One way to meet this qualification is by completing the Qualified Visual Site Inspector Training Program.

We recommend approximately two days be scheduled for classroom delivery.

The course can be found under Chapter 102 Course Category. Subcategory - Classroom Training Resources for CD Use.

Managers and Other Supervisory Staff May Activate the TEAMS Tab in Clean Water Academy – The TEAMS tab in CWA allows managers to create training programs and assign courses to their staff. To update or activate the TEAMS Tab click on the Attachment B and Other Forms Quick Link. Next click on the "Request TEAMS Tab update or Add"

Growing Greener and 319 Grant Round

The Growing Greener and the 319 Grant Rounds **opened on April 22**. The Growing Greener website has been updated for the 2025 grant round. Interested parties should visit the website: [Apply for a Department of Environmental Protection Growing Greener Plus Grant](#) to watch application tutorials and apply for grants. All applications must be submitted through the eGrants online system. The Application period ends **June 20, 2025**.

State Water Plan Regional Advisory Committees

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Chesapeake Bay Program

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June 2025 DEP Conservation District Field Rep Talking Points

Larson Design Group - Technical Assistance Program Round to Open June 30

The next Technical Assistance Program (TAP) application round will be open from June 30 - August 15, 2025. All County Conservation Districts (CCDs) within the Chesapeake Bay Watershed will be eligible to apply. Projects must be located within the Chesapeake Bay Watershed and within a Most Effective Basin. Larson Design Group, Inc. (LDG) will continue to provide technical services for projects focusing on nutrient and sediment reduction. Examples of services that can be provided through the program include permitting, site survey, inventory and evaluation, project engineering and design, construction inspection, and project coordination. LDG will share additional TAP information with eligible CCDs via email as needed.

It is recommended that interested CCDs review all application instructions carefully prior to completing the application as several project eligibility parameters have changed.

An Information Webinar will be held on June 26th, 2025, at 1:00pm to provide more details regarding this TAP application round.

For more information, please contact Tammy Piper at tapiper@pa.gov

MMP Nutrient Balance Sheet Posted to PSU Nutrient Management Program Website

DEP has collaborated with staff from PSU's Nutrient Management Program to develop a Nutrient Balance Sheet (NBS) spreadsheet and NBS Word document that is intended to be used in the development of Manure Management Plans. The 2024 revisions to *Land Application of Manure* were expected to result in an increased use of Nutrient Balance Sheets for Manure Management Plans. Last year we had received feedback from Conservation District staff at the Regional Roundtables that the Act 38 NBS spreadsheets were lacking information related to MMPs. The project originally started to add the MMP requirements to the spreadsheet, but we quickly determined that it would create too much clutter within the spreadsheet.

The new MMP NBS spreadsheet performs the same calculations as the Act 38 spreadsheet, but some changes have been made to the formats to reflect the requirements of the Manure Management Plan Workbook format. We wanted something that could be printed and directly inserted into the MMP Workbook after the plan developer was finished. With the changes, the NBS Summary and Winter Application printouts will contain all of the information that is required for those worksheets in the MMP workbook. The plan developer will not need to do extra work to copy the information into the workbooks because it will all be on the printouts. With this new spreadsheet, any MMP plan reviewer will have all of the required information in one place when they are going through the plan. This should help to reduce the time it takes to review MMP's that have Nutrient Balance Sheets.

We will be utilizing the Act 38 certification program lists to help get the information to plan writers. The documents will be located at the PSU Nutrient Management Program Website <https://extension.psu.edu/programs/nutrient-management/manure/mmp-excel-nutrient-balance-sheet-nbs-and-user-guide>. We also linked this website to our MMP Course on Clean Water Academy. The contact information tab was updated in the new spreadsheet, but if you have questions about the new MMP NBS documents, please contact Nathan Radabaugh at Nradabaugh@pa.gov or by phone at 717-772-5698.

Chapter 105 Program

Chapter 105 SPEED Update – DEP has received bids from 28 firms resulting in the review of 135 individuals to be a possible Qualified Professional (QP) under the Chapter 105 SPEED Program for Individual Water Obstruction and Encroachment permits. All of the 28 current bids have been reviewed with 24 firms having at least one QP. Those 24 firms yielded 93 QPs with 42 individuals not meeting the requirements. DEP continues to present the SPEED Program at stakeholder and partner meetings, conferences, and trainings. DEP also continues with routine updates to partners and stakeholders. The SOP and training plan for Chapter 105 SPEED QPs are complete and available on the Clean Water Academy.

Basic Hydric Soils Workshop - The U.S. Army Corps of Engineers and Natural Resource Conservation Service are hosting a training on Basic Hydric Soils at Raystown Lake, **August 6-7, 2025**.

This workshop is available, free of charge, to Federal, State and County personnel who work directly or peripherally with projects involving state and federal wetland programs in Pennsylvania. This workshop will focus on providing the novice with the basics of wetland identification using the referenced documents. Participants will be instructed on the basics of wetland science and the identification of hydric soil indicators.

This workshop will be limited to approximately 30 participants. A waiting list will be maintained in the event cancellations occur. To register for this training, please complete the attached registration link. A waiting list will be maintained by Tyson Myers, USDA Natural Resources Conservation Service, tyson.myers@usda.gov.

You can sign up for the course at: <https://forms.office.com/g/Cp50izHZYs>. We believe they will require attendees to take pre-requisite trainings on Soils and Hydric Soils that are available on the Clean Water Academy ~~prior to attending~~.

Chapter 102 Program

SPEED – DEP has received bids from 41 firms resulting in the review of 138 individuals to be a possible Qualified Professional (QP) under the Chapter 102 SPEED Program. 107 individuals were deemed to be qualified, and DEP is currently executing contracts. DEP has established a QP training plan and SOP that is available in Clean Water Academy and will continue to provide regular updates via meetings or email. DEP now expects to start accepting all Chapter 102 permit types under SPEED simultaneously, once contract execution is complete.

Chapter 102 Documents - Use of version 1.1 of the MRC Spreadsheet goes into effect on June 8, 2025. All new submissions requiring the use of this Spreadsheet (rather than the MRC Simplified Design Spreadsheet) should now include version 1.1.

The PCSM Module 2 was recently updated (revision date 4/2025). The PCSM SCM Inventory section was updated by including columns regarding infiltration-based SCMs, and a new table was added to collect SCM-specific infiltration testing information. The Other Information section was also updated to include more specifics regarding the need for a thermal impacts analysis. Applicants will be required to begin using this further-revised Module 2 by August 1, 2025. Applications/NOIs received before then may continue to use the old version.

Chapter 102 documents and forms are regularly maintained. If updates are minor in nature, such as correcting a broken link, notifications of these updates will not be sent out. Unless there is a specific date given (such as above) it is permissible to accept older versions of 102 permit documents for up to six (6) months from the latest revision date on the document.

Chapter 102 Training

2025 Chapter 102 New Hire Small Group Training – Participants must complete the Chapter 102 Level I Training Program before registering. It is also recommended to review the specific E&S Manual chapters prior to attending the trainings. Registration is available through Clean Water Academy. Limited to the first 20 people who register.

Channels Trainings

June 17, 2025, 9:00 am – 12:00 pm

September 9, 2025, 9:00 am – 12:00 pm

December 9, 2025, 9:00 am – 12:00 pm

In-Person Regional E&S Training – BCW continues to offer six in-person E&S technical training sessions throughout 2025. Participation will be limited to allow adequate training, with newer District staff given priority. Districts are encouraged to bookmark the dates below; invitations and registration information will be sent as the events get closer:

Northcentral: August 20th (Registration closes July 31st)

Southeast: September 17th

Southwest: October 22nd

Webinars – BCW will continue to hold topic-based webinars throughout 2025. Meeting invitations will be emailed out as early as possible to allow staff to schedule around them. Most webinars will either be recorded or converted into a Clean Water Academy lesson, but District staff are strongly encouraged to attend live. Doing so allows staff to actively ask questions that may help not just them but others on the call, and also ensures everyone is up to date with the 102 Program.

Clean Water Academy

Course: Qualified Visual Site Inspector - Classroom Training Resources for Conservation District Use

This course page contains "Articulate published Word Documents" and "Unrestricted Articulate training lessons" associated with each course in the Qualified Visual Site Inspector Training Program.

In advance of the classroom training CD staff are encouraged to download the word documents associated with each lesson, study them and use them to prepare. The Articulate files can be freely navigated. Staff can use the audio on the slides or mute the speakers and speak or narrate themselves.

By December 8, 2025, qualified personnel must conduct site inspections and complete Visual Site Inspection Reports. Inspectors must be trained and experienced in the construction, function, and maintenance of E&S and PCSM BMPs, and be familiar with the project's E&S and PCSM Plans. One way to meet this qualification is by completing the Qualified Visual Site Inspector Training Program.

We recommend approximately two days be scheduled for classroom delivery.

The course can be found under Chapter 102 Course Category. Subcategory - Classroom Training Resources for CD Use.

Managers and Other Supervisory Staff May Activate the TEAMS Tab in Clean Water Academy –

The TEAMS tab in CWA allows managers to create training programs and assign courses to their staff. To update or activate the TEAMS Tab click on the Attachment B and Other Forms Quick Link. Next click on the "Request TEAMS Tab update or Add"

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